

Privacy Policy

We at Richard Jackson Limited are committed to protecting privacy. Please see below more details about our privacy policy.

Controllers of personal information

Any personal information provided or to be gathered by us through the course of our work is controlled by Richard Jackson Limited

What information do we collect?

Information submitted to us is used by Richard Jackson Limited. We may collect certain specific personal information (such as your name, mailing address, email address etc) from you. Any such personal information will only be used and recorded by us in accordance with the GDPR and will only be used in connection with genuine business use. For example, keeping you informed of progress and changes and for future marketing and monitoring purposes. In all cases, information provided to us will be used for its intended purpose.

What about “cookies”?

Cookies are small pieces of information that are stored by your browser on your computer’s hard drive. Our company websites use cookies to store information on your computer and to help us provide you with the best experience when using our sites.

In most cases, web browsers will provide you an option to control cookies on your computer in the settings menu. This will enable you to both see and manage what information is kept and how. To find out more, including how to manage and delete them should you wish, please visit www.aboutcookies.org.

We use session cookies which are temporary files which are erased when you close your browser. Third party cookies (including Google Analytics with a `_ga`, `_gid` and `_gat_gtag` extension) are also used to collect information about how visitors use the sites. We use these to help us maintain and improve our sites generally. This information is anonymous and does not identify the visitor but allows us to see how many people have used the site, how they got there and what pages they looked at.

Google

You can see more on Google's policies via their website and you can opt out from tracking on ours and others pages by visiting <https://tools.google.com/dlpage/gaoptout>.

Mozilla Firefox

You can manage cookie settings in Firefox from the preferences window's privacy panel. To access the preferences window, click on the Firefox menu on the menu bar and select 'preferences'.

Safari

To change your cookie settings in Safari, select 'preferences' from the Safari menu and then click 'privacy'.

Internet Explorer

You can block cookies in Internet Explorer by clicking the tools button, and then clicking 'internet options'. To delete cookies, select 'safety' from the tools button and then click 'delete browsing history'.

If you have any queries about this please email mail@rj,uk,com and we will be happy to assist further.

Your ability to view and correct information

At your request and proof of identity we will provide you with details of any personal information we may hold on you. Such information may be corrected, added to or deleted to ensure that it is accurate, up-to-date and complete.

Your Right to be Forgotten

You have the right to be forgotten and not receive information from us or for us to retain such information for the purposes outlined. If you wish to be forgotten please exercise this right by sending the request to mail@rj.uk.com.

Website security and security of transmitting information

We have security procedures in place for the administration of the website which prevent unauthorised access to the website processes and records. However communications over ordinary email between us are not secure.

Breach of security

If you suspect that we have allowed your data to reach an unauthorised person we ask that you provide us with a statement of how you believe this happened and any evidence you have to help us establish any issues. We will investigate and take action as necessary to remedy any breach of security.

Retention

We retain records in electronic form and maintain adequate backup procedures in the event of data corruption or destruction. After records are no longer required to be kept they are deleted.

Changes to our policy

We reserve the right to make changes to our Privacy Policy, and we will post those changes on this page. Please review this page on a regular basis for changes. We will use information in accordance with the Privacy Policy Statement under which the information was collected.

Will Richard Jackson Limited disclose the information it collects to outside parties?

We do not sell, trade or rent your personal information to others. We do sometimes need to employ other companies and individuals to perform certain functions on our behalf. Examples of this may include sending postal mail, e-mails, managing customer lists, analysing data, providing marketing assistance, processing credit card payments and providing customer services.

Such companies and individuals will have access to personal information needed to perform these functions but may not use it for any other purposes and are required to process the data in accordance with the UK's Data Protection legislation.

Your consent

By working with us and employing us, you consent to the collection and use of this information by Richard Jackson Limited. If we decide to change our privacy policy, we will post those changes on this page so that you are always aware of what information we collect, how we use it and under what circumstances we disclose it.